D3 – RESIDENCE VISA FOR THE EXERCISE OF A UNIVERSITY TEACHING ACTIVITY, A HIGH QUALIFIED ACTIVITY OR A CULTURAL ACTIVITY

Sr. No	Types Of Documents	Remarks	Yes	No
1.	Application Form	Completely filled and signed by the applicant.		
2.	Valid Passport	The Passport should be valid for at least three months (any another type of travel document should be valid for at least six months), beyond the intended duration of stay in the Schengen territory and with at least two blank pages to affix the visa. No visa will be issued on the additional page of the passport. Previous passport, if any, should also, be submitted with the visa application.		
3.	Passport size Photog raphs	The photographs high resolution with white background & 70% face visibility, 3.5*4.5 as passport size photographs.		
4.	Travel reservation	Travel reservation.		
5.	Travel Insurance	Valid travel insurance covering necessary medical expenses, including emergency assistance and repatriation		
6.	SEF	Form authorizing access to Portuguese criminal record consultation by the Immigration and Border Services (Serviço de Estrangeiros e Fronteiras – SEF) this form is available on all VFS counters and can be filled thereupon submission.		
7.	PCC (police clearance certificate)	Police Clearance certificate from the applicant's country of origin or country of residence for over one year – the Police Clearance certificate is only considered valid up to three months after the date of issuance. Older PCC's will not be accepted. (PCC should be Apostle from MEA).		
8.	Proof of accommodation	Hotel reservation/apartment confirmation.		
9.	Invitation Letter	Invitation letter from a recognized University or Professional Training Institute with the details of the position being offered. Or Term of Responsibility issued by a company certified under the terms defined by the ordinance of the Members of the Government responsible for the areas of Internal Administration and Economy. Or An invitation letter from the company/organization that currently is developing in Portugal a cultural activity recognized by Culture Ministry as being of great significance to Portugal Or An invitation letter from a recognized research center.		
10.	DOCS FOR A SUBORDINATED HIGH QUALIFIED ACTIVITY	Valid work contract or work promise, for a minimum period of one year and for a salary of 1,5 times de annual gross salary, or three times the indexed value for social welfare support (IAS). Document proving that the applicant possesses qualifications for the job, whether if they are strictly required (in case of a regulated profession) or relevant (in case of a non-regulated profession).		

Note: (1) Applicant could be asked for additional documents or may be called for a (2) Carry-All documents in Original at the time of interview. (3) National Visas require consultation of one or more authorities in Portugal, therefore the Embassy and those authorities require at least 30 working days after the visa is submitted or after an interview (if the same is requested by the Embassy) to process the visa application.

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