

Sr. No.	Types of Documents	Remarks	Yes	No
1.	Application Form	Completely Filled and signed By The Applicant		
2.	Valid Passport	The Passport should be valid for at least three months (any another type of travel document should be valid for at least six months), beyond the intended duration of stay in the Schengen territory and with at least two blank pages to affix the visa. No visa will be issued on the additional page of the passport. Previous passport, if any, should also, be submitted with the visa application.		
3.	2 colours photographs	Two identical passport photographs, up-to-date and in good condition, allowing the proper identification		
4.	Travel reservation	Travel reservation ensuring the return of the applicant to the home country.		
5.	Travel Insurance	Valid travel insurance covering necessary medical expenses, including emergency assistance and repatriation.		
6.	SEF	A form authorizing access to Portuguese criminal record consultation by the Immigration and Border Services (Serviço de Estrangeiros e Fronteiras – SEF).		
7.	PCC (Police clearance certificate)	Police Clearance certificate from the applicant's country of origin or country of residence for over one year – the A police Clearance certificate is only considered valid up to three months after the date of issuance. Older PCC's will not be accepted. (PCC should be Apostle from MEA).		
8.	Substance Evidence	Proof of means of subsistence, which may be produced through a term of responsibility issued by the workers hosting company.		

Note: (1) The applicant could be asked for additional documents or may be called for an Interview if desired by the Embassy of Portugal (2) carry all documents in original at the time of interview. (3) National visas require consultation of one or more authorities in Portugal, therefore the Embassy and those authorities require at least 30 working days after the visa is submitted or after interview (if the same is requested by the Embassy) to process the visa application.

