

Portugal (Schengen) T ourist v isa (Checklist) documents list

Sr. No.	Type Of Documents	Remakes	No	Yes
1.	Application form	Completely filled and signed by the applicant		
2.	Passport	The Passport should be valid for at least three months (any other type of travel document should be valid for at least six months), beyond the intended duration of stay in the Schengen territory and with at least two blank pages to affix the visa. No visa will be issued on the additional page of the passport. Previous passport, if any, should also be submitted with the visa application.		
3.	2 color Photographs	High resolution with white background & 70% face visibility, 3.5*4.5 as passport size photograph.		
4.	Financial Documents	Personal savings bank accounts statement for the last 6 months with balance certificate, personal fixed deposit (FDR) or regular deposit receipts. All personal credit debit card statements.		
5.	Employment and Occupation Proof	Salary slips, salary statements, no objection certificate from employer, appointment letter, personal Income tax returns (ITR), PAN card or business registration certification, current account statements, limit account statements and other employment achievement and certification/ contracts proof, Letter pad and Business/ID cards, J Form, Sale and purchase invoices, Agriculture Land Proof.		
6.	Assets and Property details /Proof	Residential, commercial, Agriculture Land registration documents and valuation and CA reports, Investments certificate as such insurance policy, Vehicles Registration Documents certificates.		
7.	Previous Travel History Details	All Previous Visas and other travel documents Xerox Copies.		
8.	Proof Of Accommodations	Hotel reservation/apartment confirmation,		
9.	Travel Plan	Proof of return air ticket reservation, day to day travel plan (travel itinerary).		
10.	Proof of travel insurance	Proof of overseas medical insurance, the insurance has to cover applicant for at least 30,000 euro or equivalent for all risk e.g. accident, illness, etc.		

11.	Covering Letter And Justification for travel to Portugal	Applicant must demonstrate that purpose of visit Schengen area and returns within validation of visa.		
12.	Proof Of sponsorship / Invitation	Supporting documents from host company institution, or family/friend/relative as such official invitation letter along with legal residence proofs and other financial, relationship, proof of stall booking, business meetings, conferences and relevant documents.		

Note: Minor Below 18 Years travelling alone must submit the return consent from both parents/
guardians, foreign national residing other must present proof of valid legal residence card to return same
country. Embassy will ask for additional documents or may be called for interview.

