

Sr. No.	Types Of Documents	Remarks	Yes	No
1.	Valid Passport	The Passport should be valid for at least three months (any another type of travel document should be valid for at least six months), beyond the intended duration of stay in the Schengen territory and with at least two blank pages to affix the visa. No visa will be issued on the additional page of the passport. Previous passport, if any, should also, be submitted with the visa application.		
2.	Visa	Appropriate visa type D-1 Residence visa for Professional Subordinated Activity as worker "		
3.	Passport Photographs	Two identical passport photographs, up-to-date and in good condition, allowing proper identification.		
5.	Substance Proof, (bank & income)	Proof of means of subsistence, which may be produced through a term of responsibility issued by the worker hosting entity or company, as per the provisions of order number 1563/2007, of 11/12		
6.	Proof Of Accommodations	Hotel reservation/apartment confirmation. Evidence that the applicant has adequate accommodation.		
8.	Police clearance certificate (PCC)	Permission for SEF to check Portuguese criminal record – except for less than 16 years old.		
9.	Labour Contract	Labour contract under the law in force ‘ work in Portugal under labour contract which is prior approved by the Employment and Training Institute (IEFP- Instituto de Emprego e Formação Profissional.		
10.	Social security registration	Supporting evidence of the tax identification number, or equivalent, of the country of origin, residence or tax residence, Evidence of the tax obligations duly filled in by means of submitting the negative debt declaration issued, up to 45 days maximum in advance, by the Tax and Customs Authority and the Social Security or, if not feasible, a declaration stating the non-existence of a record within these entities		
11.	Social Security payments	Supporting document with the necessary information for checking the regular payment of social security		
12.	Appointment date for documents submission	Before move to SEF must book an appointment telephonically		

