

## **PORTUGAL RESIDENCY PERMIT**

**For holders of long-term residence status in another EU member state countries**

**EU LONG TERMS CARD HOLDERS !!!!! Can request under **article 116****

**Article 116** for foreigners holds long terms residence card in other EU state members countries ' can request in Portugal for residence permit subject to the reliable reason of stay. European Union countries have an internal agreement for holders of long terms residence title and their legal family members who hold the same residence permission in EU area.

If you hold European long terms residency permit interested in accessing the Portuguese market for employment and business or other legal, commercial, noncommercial activities “eligible for the application in Portugal under article 116.

**“Your family also eligible subject to same title in EU zone”**



➤ **STEP ONE:**



Applicant should be in Portugal with valid long terms residence card “before entry must verify visa requirements. After entry in Portugal obligation for entry declaration to (SEF) Immigration authority of Portugal in 72 hours. Foreign citizens entering the country from another Member State by way of a border not subject to control shall be required to report this fact to SEF (Portugal Immigration department). The Declaration of Entry is mandatory for foreign citizens to third-country nationals\*\*within three working days after the date of entry in Portugal. No further requirements of declaration: Foreign citizen’s third-country nationals who entered Portugal by way of a border subject to control. Foreign citizens who are residents or visa holders authorized to stay in the country for more than six months. Foreign citizens who immediately after entering the country, stay in hotels or in another kind of accommodation units which submit accommodation forms to SEF; Foreign citizens who are covered by the EU legal framework or equivalent arrangements.

➤ **STEP TWO:**



Apply for personal tax number so called NIF number a unique ID in Portugal which is issued by Finance & taxation department for correspondent not only taxpayers also related to contracts, opening bank accounts ,sale and purchase, to obtained any registration & resident status among others. To obtained NIF number, you have to be in the Finance department via physical or power of attorney representative with a valid ID document (Citizen's Card or Passport), declaration of the fiscal representative. NIF issued at the moment you request it, through a standard document stating the period during which you receive your final tax Payer's Card. NIF number consist for personal tax number that valid for permanent and unlimited time for the communication and correspondence with the tax authorities in Portugal, to obtain residence title or avail credit from any private and public bank the fiscal number so called NIF is obligatory document.

➤ **STEP THREE:**



The Junta de freguesia is the executive body of each municipality in Portugal deliver function for legislation of address confirmation after the requested with valid local proof of accommodation or reference behalf of two citizens. The correspondent address is obligatory (documentary proof) to receive later form public and private institutions in Portugal. Junta de freguesia issue confirmation of address of the applicant to specific body as requested by applicant, the document valid for maximum three months from the issue date.

➤ **STEP FOUR:**



Registration of Company in Portugal or register as Freelances or must have employment contract/ promise letter: if to open/formation Company in Portugal takes care of applicant should be in Portugal or hire legal representative holds power of attorney. Compliance of documents as such Passport, prepare an article of association, legal office space for registration or virtual office space.

Freelancers and employment contracts holders are also liable to inform information tax authorities and social security departments or may present a business plan.

After formatted of company obligation to be having a bank account and deliver information to the tax authority and labor and social security department. Registration of Company in Portugal or register as Freelances or must have employment contract/ promise letter: if to open/formation Company in Portugal takes care of applicant should be in Portugal or hire legal representative holds power of attorney. Compliance of documents as such Passport, prepare an article of association, legal office space for registration or virtual office space.

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**TEP FIVE:**



One of the mandatory steps to have a Social Security number for any expatriate/employee/who wants to work or business in Portugal. The social security number issued by Segurança social institute department of Portugal. To apply for and obtain the Portuguese (NISS) social security number, you must present a copy of the employment contract certified by the hiring company. If the intention is all ready to hire a foreign citizen, the contracting firm can issue a promise contract. Freelancers and self-employers can request a social security number without job offers. The competent authority issue social number within 90days after request.

## STEP SIX:



Registration of Company in Portugal or register as Freelances or must have employment contract/ promise letter: if to open/formation Company in Portugal takes care of applicant should be in Portugal or hire legal representative holds power of attorney. Compliance of documents as such Passport, prepare an article of association, legal office space for registration or virtual office space.

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The employment contract in Portugal legislated under Portuguese labor law (articles 273–275). The minimum working age is 16 years from the age of 18, and a person can obtain an employment contract without completing school. There are several types of employment contracts. In 2018 the government increased the Portuguese monthly minimum wage from €557 to €580. By the end of the parliament in 2019, the government has pledged to raise Portugal's minimum wage beyond €600 for the first time). The tax obligation consists of employer and employee includes income tax and social security deductions from the salary or paid by the employer. Partner and shareholder can be the employee of the company.

- Employer (Company) pays 23.75%
- Employee (worker) Pay 11.00%
- Both calculated 34.75% in gross salary.

➤ VAT 23%

**STEP SIX:**



Book an appointment with (SEF) by telephonic call as per your convenience time and date along with location subject to availability. After making an appointment, move to SEF office for submission and fingerprints. SEF may ask for interviews and additional documents.

Thanks